

**IS THIS A SUB-RECIPIENT OR A VENDOR RELATIONSHIP
AND WHICH OFFICE HANDLES EACH?**

(For agreements in which monies leave the UO)

<p align="center">SPONSORED PROJECTS SERVICES</p> <p align="center">Sub-Recipients</p> <p align="center">(If an entity fulfills the criteria for Sub-Recipient below, a Sub-Award or Sub-Contract should be issued)</p>	<p align="center">PURCHASING AND CONTRACTING SERVICES</p> <p align="center">Vendors/Consultants</p> <p align="center">(If an entity fulfills the criteria for Vendor/Consultant below, a Personal Service Contract, Purchased Services, or Purchase Order should be issued)</p>									
<p>A Sub-recipient is a person, institution, or organization bringing intellectual capital to the project, i.e., not selling a product or work for hire.</p>	<p>Commonly with a company selling a product or service or a person who holds her/himself out to public for hire</p>									
<p>A sub-recipient provides substantive programmatic work. UO will assign a defined portion of the project's intellectual activity to the sub-recipient to fulfill. (Please contact SPS for further clarification)</p>	<p><u>Personal Services Contract:</u></p> <ul style="list-style-type: none"> • Consultant is not providing substantive programmatic work, however, work is beyond analytical work-for-hire normally conducted by a routine service provider. <p><u>Purchased Services (or PO):</u></p> <ul style="list-style-type: none"> • Vendor is not providing substantive programmatic work, but is analytical work-for-hire. 									
<p>A sub-recipient will maintain control of the work to be performed under the sub-contract or sub-award. This includes taking full responsibility for programmatic decision making for the subcontracted portion of the work.</p>	<p><u>Personal Services Contract:</u></p> <ul style="list-style-type: none"> • Consultant will work independently and maintain control of the methodology, however, Consultant must meet University requirements, usually of professional or technical nature and on a short-term basis <p><u>Purchased Services (or PO):</u></p> <ul style="list-style-type: none"> • Vendor providing services performed pursuant to University's requirements. 									
<p>A sub-recipient's performance is measured against whether the objectives of the UO prime project were met.</p>	<p><u>Personal Services Contract:</u></p> <ul style="list-style-type: none"> • Consultant's performance is measured against University requirements; however, results may have implications for policy and management-level issues. <p><u>Purchased Services (or PO):</u></p> <ul style="list-style-type: none"> • Vendor's performance is measured against University requirements. Services are routine in nature and follow established procedures. These services deal with day-to-day operations and are repetitive. 									
<p>IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 40%;"><u>Sponsored Projects Services</u></td> <td align="center" style="width: 20%;">OR</td> <td style="width: 40%;"><u>Purchasing and Contracting Services</u></td> </tr> <tr> <td>Liz Denecke 6-5132</td> <td></td> <td>Allie O'Connor 6-1448</td> </tr> <tr> <td>Orca Merwin 6-0832</td> <td></td> <td>Rachael Wolfgang 6-7909</td> </tr> </table>		<u>Sponsored Projects Services</u>	OR	<u>Purchasing and Contracting Services</u>	Liz Denecke 6-5132		Allie O'Connor 6-1448	Orca Merwin 6-0832		Rachael Wolfgang 6-7909
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