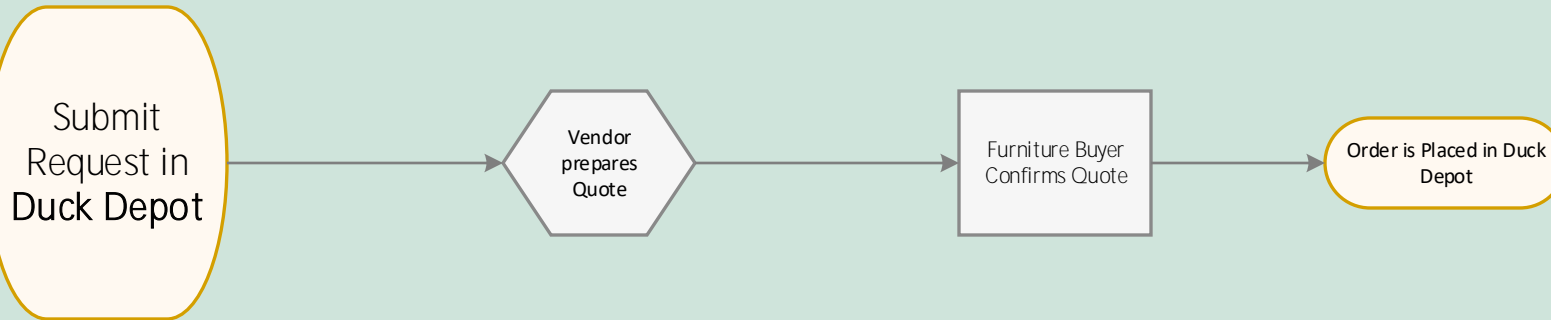


# UNIVERSITY OF OREGON FURNITURE PROCUREMENT GUIDELINES

Use Duck Depot for processing furniture orders unless the vendor is not available on Duck Depot

Duck Depot



Purchase Orders must be used for vendors not available on Duck Depot.  
Furniture orders with non-Duck Depot vendors may require additional approvals and increased processing times.

Purchase Order

